

Year 1 Actions: October 2015 – October 2016

Theme	Strategy	Action	Measure	Timing	Responsibility
Waste Education					
1.1	Advocate to the State government for state funded waste education programs to be hosted and/or delivered within Mitchell Shire.	Participate in the Goulburn Valley Waste and Resource Recovery Group Education Working Group (GVWRRG) and utilise the shared resources to deliver education programs to schools and community groups.	Attendance at GVWRRG Education working group meetings	Quarterly	Waste Education Officer
		Leverage State and regional programs targeted at safe disposal of asbestos and household and agricultural chemicals, in particular Asbestos Check, Detox Your Home and Chemclear and any successor programs.	Promote at least 3 programs annually	June 2016	Waste Education Officer
1.2	Support and promote other organisations waste reduction and education programs and events.	Support community groups participation in Clean Up Australia Day activities	Increase in number of participants	March 2016	Waste Education Officer
		Promote external waste related programs on Council's website.	Page created	Ongoing	Waste Education Officer
1.3	Develop an annual community waste education program of events	Deliver 5 community waste education workshops per annum	Workshops delivered	June 2016	Waste Education Officer
1.4	Promote on site (home) organics management and	Deliver 2 workshops per annum	Workshops delivered	December 2015	Waste Education Officer

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	provide education information and workshops to support the promotion. Includes composting, worm farming, mulching and poultry care.	Implement an annual Compost Bin and Worm Farm subsidy	Subsidy delivered	October 2015	Waste Education Officer
		Deliver 3 home organics management displays at Council libraries throughout the year	Displays erected	December 2015	Waste Education Officer
1.5	Undertake joint education campaigns for kerbside collection contract.	Collaborate with other regional Council's to implement waste education as part of waste and recycling kerbside collection contracts.	Education campaigns delivered	Ongoing	Waste Education Officer
1.6	Raise community awareness of issues relating to dump rubbish	Develop and implement a community education campaign that raises awareness of rubbish dumping across the shire	A community education campaign is developed and implemented	February 2016	Waste Education Officer
1.7	Promote best practice waste behaviour with a focus on re-use and recycling using a combination of methods and media.	Continue to develop fact sheets, publications and the like on waste avoidance and minimisation and make available on Council's website and at CSCs and RRCs	Material developed	Ongoing	Waste Education Officer
		Utilise print and social media to promote best practice household and business waste management.	4 media releases per annum	Quarterly	Waste Education Officer
			Make regular posts to Council's Facebook page on best practice waste management	Ongoing	Waste Education Officer
		Develop an annual recycling calendar and waste information booklet	Booklet developed	December 2015	Waste Education Officer
Improving Waste Operations and Infrastructure					
2.1	Leverage State and regional support to undertake a review of RRC infrastructure.	Apply for RRC infrastructure funding when available.	1 application per annum	October 2016	Waste Management Coordinator

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2.2	Ensure RRCs make it easier and more convenient to divert materials for re-use and recycling.	Upgrade signage at RRCs to clearly identify the location of each recycling stream.	Signage installed	December 2015	Waste Management Team Leader
		Develop a customer policy for RRCs which includes a feasibility study into allowing small quantities of commercial waste to be accepted at RRCs.	Policy developed and implemented	December 2015	Waste Management Coordinator
2.4	Promotion of the Reuse shop throughout the community and expand its operational hours	Actively promote the Reuse Shop throughout the community utilising a range of media such as local papers, Council's website and Facebook page.	Annual promotion undertaken at a minimum of four times per year.	October 2016	Waste Education Officer
2.5	Increase the range of materials diverted from the landfill waste stream through a process of continuous improvement.	Explore opportunities to divert additional waste streams from landfill by increasing waste collection streams at RRCs.	Identify additional waste streams that can be collected.	October 2016	Waste Education Officer
2.7	Manage Mitchell landfill in a way that maximises the economic value of airspace.	Undertake a feasibility study into the financial viability of Mitchell landfill versus disposal options outside of the shire.	Report completed and presented to Council	March 2016	Manager Operations
		Construction of design solution.	Construction complete	June 2016	Waste Management Coordinator
2.9	Reduce the liability associated with former landfills.	Implement management plans for all former landfills in shire.	Plans implemented	March 2016	Manager Operations
2.11	Reduce confusion associated with current tip voucher systems	Cease the sale of tip vouchers from selected retailers throughout the shire	Vouchers void	February 2016	Waste Management Coordinator
Kerbside Waste Collection Services					

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3.1	Define the Compulsory Waste Charge Zone for kerbside collections.	Develop and adopt a Compulsory Waste Charge Zone policy for the kerbside collection service.	Policy adopted for implementation	April 2016	Waste Management Coordinator
		Develop and adopt a policy for requests for services outside of the Compulsory Waste Charge Zone.	Policy adopted for implementation	April 2016	Waste Management Coordinator
3.3	Conduct a kerbside collection audit	Conduct a kerbside collection audit.	Kerbside audit completed	March 2016	Waste Management Coordinator
3.4	Divert 40% of kerbside collected waste from landfill	Implement a community kerbside recycling education program	Recycling education program implemented and 40% diversion target achieved	February 2016	Waste Education Officer
3.5	Investigate the introduction of a kerbside organics collection service.	Investigate options for implementing a green organics kerbside collection service.	Report completed and presented to Council	February 2016	Waste Management Coordinator
		Continue to implement the annual Compost bin/Worm farm subsidy in the absence of a green organics bin.	Annual subsidy provided	October 2016	Waste Education Officer
Litter, Dumped Rubbish and Public Place Recycling					
4.1	Develop a Street litter bin database and infrastructure policy	Develop a street litter bin database and undertake spatial mapping of all street litter bins.	All bins mapped	December 2015	Waste Education Officer
		Investigate replacing 120Lt bins with 240Lt bins in high use locations.	Review completed and recommendations implemented	December 2015	Waste Management Coordinator
4.2	Actively document instances of dumped litter across the shire	Partner with land management agencies to coordinate action on illegal dumping and promote compliance activity	Establish local network with land management agencies and develop a community awareness campaign	February 2016	Waste Education Officer

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		Record data on reported incidences of dumped waste including location, action taken, waste type and tonnage collected and any further investigations undertaken.	Database developed	February 2016	Waste Education Officer
4.3	Promote and support waste minimisation practices at community and Council events.	Develop a clear set of guidelines outlining Council's expectations for waste management at major events including the resources that are available to assist.	Guidelines developed for implementation	February 2016	Waste Education Officer
Working with the Community					
5.1	Council delivers sustainable and equitable waste management services.	Develop a Waste Charges Policy which defines the RRC pricing schedules.	Policy developed for implementation	March 2016	Waste Management Coordinator
5.2	Develop a fair, equitable and transparent policy that defines waste management support for community groups	Develop a policy that outlines the level of waste management support that Council will provide to community groups.	Policy developed for implementation	March 2016	Waste Management Coordinator
5.3	Promote sharing, swapping and re-selling of goods by providing forums for promotion of these activities.	Through Council's Facebook page promote items available for sale at Council's Reuse shop.	Information promoted on Council's Facebook page	October 2016	Waste Education Officer
		Install notice boards at all RRCs for the display of information regarding re-use and recycling.	Infrastructure in place	December 2015	Waste Education Officer
Internal Waste Management					
6.3	Ensure Council operations demonstrate best practice waste management.	Review chemical disposal practices for Council operations and alter operational practices or infrastructure as required.	Guidelines developed for implementation	March 2016	Waste Management Coordinator